

**HIGH DESERT RESIDENTIAL OWNERS ASSOCIATION  
REGULAR BOARD MEETING MINUTES**

**May 16, 2023**

**10555 Montgomery Blvd. NE, Bldg.1, Suite 100**

**Albuquerque, NM 87110**

**Zoom Online Conference**

**5:00 p.m.**

**CALL TO ORDER**

The Board meeting was called to order by President George Marsh at 5:00 p.m. with a quorum present.

**ROLL CALL**

**Board Members Present:**

George Marsh, President  
Bill Pederson, Vice President  
Steve Hartig, Treasurer  
Ray Berg, Director  
Camille Singaraju, Director  
Harrison Jones, Director

**Board Members Absent:**

Bob Howell, Secretary (Excused)

**Others Present:**

Legacy Tree Representatives  
Mark Soo Hoo, Canyons VM  
Dan Kropp, Gated Village Chair  
Cindy Suiter, Wilderness Canon VM  
Caroline Enos, Contracts Committee  
Judy Pierson, Fire Prevention Committee  
Erin Brizuela, HOAMCO Assistant Community Manager  
Brandy Hetherington, HOAMCO Community Manager  
Marlena Unis, Recording Secretary

**APPROVAL OF AGENDA**

A motion was made by Ray Berg and seconded by Harrison Jones to approve the agenda as amended for the May 16, 2023 Board of Directors meeting. The motion was carried unanimously.

### **APPROVAL OF MINUTES**

A motion was made by Ray Berg and seconded by Camille Singaraju to approve the minutes of the April 18, 2023 Board Meeting. The motion was carried unanimously.

A motion was made by Ray Berg and seconded by Camille Singaraju to approve the May 3, 2023 Board Organizational Minutes. The motion was carried unanimously.

### **FINANCIAL REPORT**

Steve Hartig discussed the financial report and he provided the Board with a summary overview of the finances.

### **CONTRACTS COMMITTEE**

It was reported that the committee has received four bids for the management contract and that the committee will be interviewing three companies in July.

The report was included in the Board packet.

### **VOTING MEMBER GROUP**

Mark Soo Hoo provided the report.

### **COMMUNICATIONS & WEBSITE COMMITTEE**

Susan Camp discussed the report.

The report was included in the Board packet.

### **TRAMWAY CLEAN-UP**

The report was included in the Board packet. It was reported that the clean up event held on April 22, 2023 was very successful.

### **WELCOME COMMITTEE**

There was no report.

### **NCC/MODIFICATION COMMITTEE**

The modifications log was included in the Board packet. The May 2, 2023 NCC minutes were included in the Board packet.

### **FIRE PREPAREDNESS COMMITTEE**

Judy Pierson provided the report.

### **NATURAL RESOURCES COMMITTEE**

The report was included in the Board packet.

### **NOMINATING COMMITTEE**

No report was provided.

### **LANDSCAPE COMMITTEE**

Camille Singaraju provided the report.

The report was included in the Board packet.

### **MANAGEMENT REPORT**

Brandy Hetherington provided the report. She discussed the project summary log and the various projects that are in progress. Also discussed were the Landscape Log and the Vet Sec report.

The Board packet included the project summary, the Landscape logs and the Vet Sec report.

### **NEW BUSINESS**

**2023-2024 Insurance Renewal:** A motion was made by Ray Berg and seconded by Bill Pederson to approve the insurance renewal quotes for 2023-2024. The motion was carried unanimously.

The insurance quotes were included in the Board packet.

**Document Revisions Working Group:** Harrison Jones provided the Board with an update on the progress of the group. The proposed committee charter was included in the Board packet for consideration at a future meeting.

**Appointment of Landscape Committee Chair:** A motion was made by George Marsh and seconded by Bill Pederson to appoint Camille Singaraju as the Landscape Committee Chair. The motion was carried unanimously.

**Yellowstone Proposal - Debris clean up:** The Board packet included proposal # 305442 from Yellowstone Landscaping to clean up debris left behind by a previous contractor. A motion was made by Ray Berg and seconded by Bill Pederson to approve the proposal as submitted. The Board discussed the motion. The motion was carried unanimously.

**Legends - Landscape Contract Amendment:** This agenda item was tabled by the Board.

**National Night Out:** A motion was made by Ray Berg and seconded by Harrison Jones to approve the funding of \$100.00 per village for this event. The Board discussed the motion. The motion was carried unanimously.

**Altezza Cost Sharing Invoice:** A motion was made by Steve Hartig and seconded by George Marsh to go with the invoice using CPI-W for Altezza. The Board discussed the motion. The motion was carried unanimously.

Steve Hartig left the meeting at this time.

**Welcome Packet Revisions:** The revisions were included in the Board packet. A motion was made by Ray Berg and seconded by Camille Singaraju to approve the welcome packet. The Board discussed the motion. The motion was carried unanimously.

**Legacy Tree Care:** Representatives from Legacy Tree Care attended the meeting to discuss the current state of the trees in High Desert. The Board tabled further discussion pending a strategic plan to move forward.

**Bee Relocation from wall at 5255 Foothills Trail:** The board packet included a plan and proposal from ABQ Beekeepers to remove and relocate the beehive at this location. The cost to remove the bees will be \$400.00 plus the costs to repair the wall once the hive has been removed. A motion was made by Ray Berg and seconded by Bill Pederson to move forward with this proposed plan. The Board discussed the motion. The motion was carried unanimously.

**Crime Prevention Committee:** The Board briefly discussed the use of this committee.

**HOMEOWNER FORUM:** The Board opened the meeting at this time to any homeowner present that wished to speak.

**NEXT MEETING DATE**

The next meeting of the HDROA Board will be held on June 20, 2023 at 5:00 p.m. at the High Desert Office, 10555 Montgomery Blvd. NE, Bldg. 1, Suite 100.

**ADJOURNMENT**

There being no further business, the meeting was adjourned at 7:53 p.m.

The Board will reconvene in executive session to discuss legal and individual homeowner matters.

Submitted by: Marlena Unis

Approved by: \_\_\_\_\_  
Bob Howell, Board Secretary Date